



<b>Policy Title:</b>	<b>Work Related Learning</b>
<b>Author:</b>	<b>Mr T Robinson – Assistant Head Teacher with responsibility for CEG</b>
<b>Date of most recent review:</b>	<b>April 2019</b>
<b>Date of next review:</b>	<b>April 2020</b>
<b>School Mission Statement:</b> Academic excellence within a strong community of equality and respect, where potential and opportunity are realised.	

## 1. Aims of Work Related Learning

The key objectives of work experience are to:

- Develop self confidence
- Provide opportunities to put into practice their academic, personal and social skills.
- Motivate students' interest to learn and gain their commitment to education and training
- Increase students' economic awareness and knowledge of local industry and commerce
- Raise awareness of the personal skills and qualities looked for by employers during recruitment of new workers
- Help students develop next steps in their career planning.

## 2. Department for Education Statutory Guidance

- By the age of 16, every student should have had at least one experience of a work place, additional to any part-time jobs they may have.
- By the age of 18, every student should have had one further such experience additional to any part-time jobs they may have.

## 3. Key Stage 4 – Extended Work Placements

Individual students may be identified by SLT as students who would gain a significant benefit by undertaking an extended work placement; giving them an insight into the world of work and experience of a career that the student has identified that interests them.

In these instances the same George Abbot administration procedure is followed as for a one week placement and the student is visited termly by the Pastoral Head of Year.

## 4. Key Stage 5 – Work Experience

All Year 12 students participate in work related learning. The work experience programme helps students to develop their key skills' evidence for working with others and students are asked to reflect on their experiences as part of this evidence.

## 5. Risk Assessment of Work Related Learning

Placement risk bandings are assessed by either the Head of PSE or the Assistant Head Teacher with responsibility for CEG following SCC guidelines.