



GEORGE ABBOT SCHOOL

Important Information:

A Level Results Day - **16 December 2021**

Certificate Collection - (*see section below on certificates*)

Review of Results Services - see below

A Level Results Day – 16 December 2021

If on roll, students who have been entered for A Level examinations will be sent a Statement of Results to their school email address. If not on roll, students will be sent a Statement of Results via email to the email address on the entry form submitted to the Exams Office, and a formal Statement of Results sent via first class post, again to the address that we have on the entry form.

Certificates

As the Autumn exam series is an extraordinary season for the exam boards following the cancellation of the Summer 2021 exams, certificates will be sent to Centres towards the end of March 2022. George Abbot operates an annual certificate collection opportunity which is normally set for a January. Students who are on roll will receive their certificates within school.

For students who are off roll you will have two options. You can wait for the January 2023 collection opportunity or request for your certificates to be sent to you via Recorded Delivery for a fee of £3. If choosing this option you will need to email our Finance department (finance@georgeabbot.surrey.sch.uk) for them to reactivate your Wisepay account. Please complete the attached form and make arrangements to pay the fee, and submit your form via email to the Exams Team (email@georgeabbot.surrey.sch.uk)

If you choose to wait for the January 2023 collection opportunity students will need to ensure when collecting their certificates they bring photo ID. Students may nominate another individual to collect their certificates on their behalf and should inform the Exams Office in advance by emailing from their own personal email address: exams@georgeabbot.surrey.sch.uk The nominated individual will need to bring photo ID before certificates are released.

Reminder: It must be the student who emails their permission (from their own personal email address) for certificates to be collected by another individual.

Review of Results Services

To assist A Level students and parents with the publication of results where they are a cause for concern, the following information has been prepared.

Priority Access to Scripts – *not all Exam Boards offer this service for this exam series*

Action: Deadline for this service is **7 January 2022 by midday**

(Advice: If a Year 13 candidate is thinking of having a Priority Service 2, an application for Priority Access to Script must not be requested due to the limited amount of time available for this service).

Service 1 (Clerical re-check)

Action: Deadline for this service is **28 January 2022 by 2pm**

This is a re-check of all clerical procedures leading to the issue of a result. Includes: that all parts of the script have been marked; the totalling of marks and the recording of marks.

Service 2 (Review of Marking)

Action: Deadline for this service is **28 January 2022 by 2pm**

This is a post-results review of the original marking to ensure that the agreed mark scheme has been applied correctly. It is not a re-marking of the candidate's script. Reviewers will not re-mark the script.

Students requesting Services 1 and 2 should be aware that their result could either go up or down and candidate consent will be required. This can be via a Consent Form (published on our website) or by email with their name, candidate number and paper/component reference to: exams@georgeabbot.surrey.sch.uk

Access to Scripts (original)

Action: Deadline for this service is **28 January 2022 by 2pm**

Once an Awarding Body has returned an original script it can no longer be subject to a Service 2.

Forms with all the deadlines and relevant costs will be published on the school website

<https://www.georgeabbot.surrey.sch.uk/examinations/>

All Review of Result Services fees are to be paid via Wisepay. If you have left George Abbot please contact our Finance department for them to reactivate your Wisepay account (finance@georgeabbot.surrey.sch.uk) Completed forms should be submitted to the Exams Office and once payment has been confirmed your request will be processed.

Appeals

Students wishing to appeal against an outcome following a Service 2 should refer to the school's Internal Appeals Process on our website

<https://www.georgeabbot.surrey.sch.uk/examinations/> Appeals must be made by the school within the 30 day deadline from receipt of an outcome following a Service 2. All relevant discussions and communications must take place within this timeframe.

Other Information

All students and parents should refer to the George Abbot school website for the above information

<https://www.georgeabbot.surrey.sch.uk/examinations/> or copy and paste link into your web browser.

The entry deadline for Summer 2022 will be 31 January 2022 for students wishing to enter for retakes in this series. Students who request a Priority Service 2/Service 2 should hopefully receive the outcome by 31 January 2022. If this is not the case then we would recommend that you consider entering for the Summer 2022 exams series by 31 January 2022. As soon as the outcome is known students can either proceed with their entry or withdraw and receive a full refund.

Exams Office contact details:

Tel: 01483 888024

Email: exams@georgeabbot.surrey.sch.uk